

Role Title	Reports to
Assistant Maths Hub Lead (Targeted Schools in Maths)	Maths Hub Lead

PURPOSE

Work alongside the Maths Hub Lead to provide oversight of the targeted support in maths by leading, developing, and providing expertise for, this aspect of the hub's work. The following job description outlines the main responsibilities of the job and is not an exhaustive list of all relevant duties. The Maths Hub reserves the right to alter this job description at any time.

PRINCIPAL ACCOUNTABILITIES

Leadership and Management Team

- Working with the Maths Hub Leadership and Management team to plan how to address the strategic goals
- Participating in Maths Hub Leadership and Management team meetings
- Regularly updating Maths Hub Lead on work progress
- Liaising closely with primary and secondary Assistant Maths Hub Leads

Strategic boards and partnership

- Identifying a strategy for implementing targeted support to further the aims of the Maths Hub
- Reporting to Strategic board as required

Local leaders of mathematics education

- Providing support to Mastery Specialists and Intensive Support Partners through identifying need, planning, facilitating, and evaluating projects
- Working with Maths Hub Lead to identify, recruit and appoint future Intensive Support Partners
- Nurturing relationships with Headteachers and Subject Leaders to secure sustained commitment to Teaching for Mastery
- Supporting Intensive Support Partners including with the completion of the School Development Lead accreditation
- Having knowledge of other Work Groups and the work of other Local Leaders of Maths Education

Planning, monitoring and evaluation

- Applying for, managing an monitoring support for schools; including discussions with school leaders and the NCETM point of contact.
- Overseeing and co-ordinating the work of Mastery Specialists providing Enhanced Support and Intensive Support Partners and quality assuring the support provided
- Managing the deployment of the Mastery Specialist team with regards Enhanced Support and Intensive Support Partners when providing Intensive Support
- Co-ordinating progress reports from personnel providing Enhanced and Intensive Support
- Planning for developments within targeted support provision
- Supporting all Intensive Support Partners and Mastery Specialists providing Enhanced Support through the evaluation process

Communication, engagement, and recruitment

- Working with school leaders to ensure sustained participation in the Maths Hub offer when Enhance Support is provided
- Working with Maths Hub Lead and Assistant Maths Hub Leads for primary and secondary to Identify schools suitable for participation in Targeted Support
- Communicating with and influencing Headteachers, to consider Teaching for Mastery as the next step after Intensive Support provision

Finance and data management

- Having an understanding and knowledge of the payments made to Local Leaders of Maths Education and schools
- Ensuring there are clear procedures communicated and implemented related to teacher release grants

Working with Maths Hub Network, NCETM and DFE

- Actively engaging in appropriate Maths Hub Leadership and Management team member forums and other online communities
- Collaborating with other AMHL (TSM) across network, especially with neighbouring hubs
- Demonstrate knowledge, understanding and positively promote equality of opportunity.
- Support a positive culture throughout the organisation and adopt behaviours that exemplify the Maths Hub culture
- Encourage the development of productive and collaborative working relationships with all points of contact
- The post holder will be required to undertake other duties and any reasonable instructions given by the Maths Hub Lead.

Person Specification

Essential
Qualified Teacher Status with a minimum of five years teaching mathematics
Successful leadership experience of maths within an educational setting
Deep understanding and passion and enthusiasm for teaching for mastery
Ability to lead and work collaboratively with others
Successful track record of working effectively with other professionals across a group of schools
Excellent communication and interpersonal skills including confidence to work with and challenge School Leaders
Understanding of what constitutes effective teaching and learning in mathematics and the ability and confidence to communicate this
Good understanding of, and significant experience in, leading school improvement
Ability to motivate self and others to achieve change whilst exercising diplomacy, patience and empathy
Desirable
Additional Status, e.g. Mathematics SLE or School Development Lead
Current/former Mastery Specialist